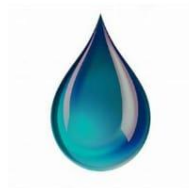


**Nanotechnology and Water Sustainability Research Institute Postgraduate
students' (iNaNows post) constitution**



INANOWS POST

*Serving humanity without
compromise*

Section A

1.0. Preamble

Whereas we, the nanotechnology postgraduate students of the University of South Africa enrolled under the Nanotechnology and Water Sustainability Research INSTITUTE recognize and are aware of the viably diverse traditions, cultures and scientific aspirations of the INSTITUTE and the students body thereof, we are also mindful of the distinguished predicaments or rather complex backgrounds that postgraduate science students in our INanoWS student body may encounter, of which often than not leads to unhealthy academic progress owing to the lack of a formally constituted students body. Therefore, acknowledging that we are students of Unisa research fraternity before we are anything else, we are therefore uncategorical and selflessly devoted to transforming and contributing all cutting-edge research ideas to the betterment of the quality of the nanotechnology research at the INSTITUTE until Unisa becomes an environment in which all water and energy research students admire to be reckoned with, as their students' body of choice. We aim to do so by taking a central stand in ensuring that the students execute their daily research activities without having to face any prejudice, fear, sexism, xenophobic, academic exclusion, racial, generational or any form of background discrimination. We also hold highly the principles of democracy and Batho-Pele or "People First", to foster equality, trust, prosperity, human rights and freedom to self-determine. The INANOWS POST draw dual aspirations from the notions "A nation that do not take care of its youth, it do not deserve its future" and "Motho ke Motho ka Batho – We are who we are because of others". Therefore, INANOWS POST is committed to infinitely strive for the advancement of educational levels amongst its constituency and impact new knowledge to the science community with the sole purpose to transform the socio-economic living standards of the human kind on earth. The INANOWS POST also pledges to provide sound and consistent leadership distinctive of cutting-edge developments and yet establish an open-door policy for engagements in all spheres, with and on behalf of the postgraduate nanotechnology and water research students. In acknowledging that INANOWS POST activities remain subject to supremacy governance by other structures designated by the state, we recognize the 1996 constitution of the Republic of South Africa and we stand to abide by the policies and directives thereof.

Section 1

1.1. What is INANOWS POST?

The structure shall bear the full-name and abbreviations; Nanotechnology and Water Sustainability Research INSTITUTE Student Body referred herein as INANOWS POST.

1.2. INANOWS POST status

The Nanotechnology and Water Sustainability Research INSTITUTE Student Body status shall be an isolate legal entity from its members and shall operate within the confinements of Unisa campuses. The headquarters shall be Unisa, Florida Campus, Gauteng Province, South Africa. The existence of INANOWS POST shall not be attached to the life span of any student individual or individual but it shall exist for as long as the INSTITUTE or the nanotechnology and water sustainability research department or institutes exist at Unisa, be it as a INSTITUTE, a college or a research department. The INANOWS POST exist to uplift and advocate transformation of INanoWS postgraduate students and their surrounding environment. The structure can enter into legal but not binding agreements to acquire all things necessary to effectively execute the aims and objectives of INANOWS POST on behalf of its members. The execution of programmes of the INanoWS POST and the operation thereof shall rest on the fate of the programme scope and aim of the program. Nonetheless such operations shall be done in consistent with the parameters of this constitution.

10.1.1.3. Short title, Recognition and Commencement

This document shall be called “the Constitution of Nanotechnology and Water Sustainability Research INSTITUTE Students body”, and it comes into effect on the day of first adoption and approval thereof by at-least a minimum of 65% INANOWS POST constituency registered as INanoWS research INSTITUTE students at the time of the meeting, that is March 2019.

10.2.1.4. Status of the constitution supremacy

This Constitution remains the supreme law and primary guiding document of INANOWS POST, therefore unless its contents are contradicting those of the state constitution, University Constitution, Policy and all other democratic and legally founded documents at the disposal for students' perusal and self-acquaintance, all inconsistency towards this document are invalid, hence the obligations imposed by this document must be fulfilled.

1.5. Symbols and Logo colours

The Logo of the INANOWS POST shall be a Tap with three drops of water flowing out of it, to symbolize the global need for clean environmental water. The drops themselves shall signify the endless possibilities and reaches that comes out of abundant access to clean water. The V-shape opening of the map shall signify the commitment of the student body to observe peace and love amongst its membership and other organizations or entities. The tap stand standing tall from the bottom shall signify the INANOWS POST enthusiasm to uphold, embrace and conserve culture, professionalism, obedience and yet foster a strong resilience and reliance on its membership will. The map of the world shall signify the globalization of scientific ideas and commitment to Ubuntu "Motho ke motho ka batho" and Batho-Pele ideals. The circumference lining of the map shall be in white to symbolize the forever existing plea for world peace. The words INANOWS POST shall be written around the map and cut across towards the end of the left part of the map, to show that the existence of the students' body is interconnected and interdependent with the existence of the research INSTITUTE, department or institute of nanotechnology and water researches itself.

Section 2

10.3.2.1. Aims and Objectives

- 2.1.1. Strive to encourage active participation of INanoWS students body in the daily academic programs that seek to create a prosperous generation of students.
- 2.1.2. Mobilise students to actively get involved in local and international research and related educational programs aligned to the students Unisa enrolment qualification
- 2.1.3. Champion the students' needs for social, economic and academic life.
- 2.1.4. Promote Ubuntu and democratic involvement of all students in both social and professional activities provided for by the University and RSA constitution.

- 2.1.5. To INSTITUTE all INanoWS students body members with the distinguished professional bodies and entities operating at Unisa, to forge an understanding of good faith and to fight for a common goal, of academic excellence and cutting edge industrial oriented research projects.
- 2.1.6. To always stand up where and when needs arise that of fulfilling the wishes, aspirations and needs of all INanoWS students conducting their research projects within and out-side of the country.
- 2.1.7. To forge relationships with relevant students' organisations that strive for non-discriminative and transparent educational environments in institutions of higher learning.
- 2.1.8. To prepare the professional leaders of tomorrow, for both academic and industrial world.
- 2.1.9. To practically preserve Africanism and students' participation in decision making about research development and alignment to real world and commINSTITUTEy needs.
- 2.1.10. To avoid and discourage any form of discrimination and exploitation of any person by the other, be it a student, supervisor, commINSTITUTEy member and otherwise.
- 2.1.11. To oversee the possible linking of students generation with relevant companies that can equip them with relevant 21st or fourth industrial revolution skills that highly sanctuaries competitive market related knowledge and value.
- 2.1.12. To ensure that the students personal and family responsibilities or duties are not sabotaged or compromised unlawfully and using irregular processes.
- 2.1.13. Ensure that students receive reasonably professional treatment.
- 2.1.14. Ensure that the students rights and their human rights are always observed .

Section 3

3.1. Guiding principles and values

The INANOWS POST shall promote the following principles in its existence, through deliberation, activities, engagements and campaigns.

- 3.1.1. Promote socio-economic and academic transformation.
- 3.1.2. Non-Discriminative
- 3.1.3. Promote voluntary and democratic participation
- 3.1.4. Promote Culture of human rights

- 3.1.5. Promote INSTITUTEy in diversity
- 3.1.6. Promote Women leadership
- 3.1.7. Promote African leadership
- 3.1.8. Promote commINSTITUTEy engagement
- 3.1.9. Promote interdisciplinary engagements
- 3.1.10. Integrity and professionalism
- 3.1.11. Encourage leadership by students with differential abilities
- 3.1.12. Equality
- 3.1.13. Democracy
- 3.1.14. Non-sexism
- 3.1.15. Academic excellence
- 3.1.16. Batho-Pele
- 3.1.17. Accountability
- 3.1.18. Consistency
- 3.1.19. Discipline
- 3.1.20. None-Racial
- 3.1.21. Discipline
- 3.1.22. Freedom, and INSTITUTEy

Section 4

4. Duties and responsibilities of INANOWS POST

4.1. The INANOWS POST – Gauteng branch shall:-

- 4.1.1. Represent INANOWS POST and its members in all matters pertaining to their constituency for the purposes of participation and drafting of administrative policies, procedures and development plan.
- 4.1.2. Represent members on government designated authorities and relevant committees of leadership and on meetings with representatives of different institutions, societies, departments and distinctive organisations.
- 4.1.3. Endorse a principle of involvement togetherness and collective involvement amongst student's membership.
- 4.1.4. Establish a sound and manageable financial account during its term of office.

- 4.1.5. Promote academic excellence, quality leadership, financially competitive and sports-oriented students society within and amongst the student body.
- 4.1.6. Serve as information hub for any students' activities through sound communication.
- 4.1.7. Serve as the senior body of representation and mouth-piece for students' membership
- 4.1.8. Have INANOWS POST meetings at least once a month and keep all records of the proceedings.
- 4.1.9. Keep records and reports of all meetings and programs attended on behalf of students.
- 4.1.10. Enhance participation of members through "an open-door policy" in all its activities.
- 4.1.11. Promote, protect and implement all INANOWS POST discussion resolutions.
- 4.1.12. Promote, protect and implement all INANOWS POST Gauteng branch discussion resolutions.
- 4.1.13. Research, organise, regulate and monitor commINSTITUTEy work and activities.
- 4.1.14. Shall present quarterly progress report (s) to the INANOWS POST at the general meetings.
- 4.1.15. Shall present an annual leadership, administrative and financial overall progress reports in any of the last three members meeting (including AGM) of their term in office.
- 4.1.16. Recommend restructuring/reshuffling of INANOWS POST based on the outcome of a performance evaluation agreed upon by the INANOWS POST in consultation with INANOWS POST.

Section 5

5.1.Election of Nanotechnology and Water Sustainability Research INSTITUTE Students Body Committee (INANOWS POST) – Gauteng Branch.

5.1.1. Election Proceedings.

- 5.1.1.1. INANOWS POST–members shall be elected at the AGM.
- 5.1.1.2. All registered students of the INSTITUTE/institute/department shall be regarded as affiliates upon registration of their qualification with the university.
- 5.1.1.3. The affiliates shall participate in the AGM, as both voters and candidates for election.
- 5.1.1.4. Affiliated members in section 5.1.1.2, should also be recognized traceable members prior their participation at the AGM.

- 5.1.1.5. Elections of INANOWS POST shall be hosted at a venue made known to all members atleast 7 days before election and 72 hours before elections in cases of venue changes.
- 5.1.1.6. Elections shall be considered valid iff there is no a written counter petition with at least 35 % auditable signatures of members in 5.1.1.2. and 5.1.1.3 to electoral chief officer within ten (5) days from election date.
- 5.1.1.7. Elections of members shall proceed years except in the case of pandemics or circumstances beyond the control of the human beings.

5.1.2. *Electoral commission.*

- 5.1.2.1. General meetings shall be used to decide upon the electoral commission type.
- 5.1.2.2. Electoral commission can be members in 5.1.1.2. Or IEC, etc.
- 5.1.2.3. Electoral commission in 5.1.2.1 shall be announced in in one of 7.2 provisions atleast a month before AGM or at one of the last two immediate general meetings before AGM.
- 5.1.2.4. Electoral commission shall take oath of promoting free and fair elections.
- 5.1.2.5. There shall be electoral chief officer amongst the electoral commission officers.

5.1.3. *Duties of the electoral commission.*

- 5.1.3.1. Facilitate and administer the entire course of free and fair elections.
- 5.1.3.2. Resolve all election disputes and allegations as and when need arise.
- 5.1.3.3. Count and confirm both the voter's eligibility credentials and elections results.
- 5.1.3.4. Ensure that the quorum of 50 + 1 % voting members is present for AGM.
- 5.1.3.5. Procedurally execute provisions of subsections section 5.1.3.1 to 5.1.3.4.

5.1.4. *Admissibility to vote.*

- 5.1.4.1. The physical attendants of members in 1.1.0, registered before voting shall be atleast 50+1 % quorum of the total membership number of INANOWS POST Gauteng Branch.
- 5.1.4.2. Voting in AGMs shall be by duly affiliated members in good standing.
- 5.1.4.3. Voting for position can be done by any means: show of hands, secret ballot etc.
- 5.1.4.4. If for any reason, atleast 20 % of voters proposes ballot paper, then ballot paper shall supersede all plausible means of voting.
- 5.1.4.5. When necessary confirmations must be done to observe validity of 5.1.1.2, &/or 5.1.1.3.

5.1.5 Requirements to be voted.

5.1.4.6. Any member whose affiliation status satisfies both sec. 5.1.1.2 and 5.1.1.3.

5.1.4.7. In cases where provisions of subsections 5.1.1.2 and 5.1.1.3 are of concern, the elections committee should liaise with the outgoing INANOWS POST records to reassure the general members of the status of the proposed candidates for elections suitability by observing and exercising subsection 5.1.1.2 and 5.1.1.3

5.1.6. Nominations.

5.1.6.1. Nominations shall all be raised from the floor by members present at the AGM.

5.1.6.2. Nominations shall be supported by at least 2 hands in order to be considered valid.

5.1.6.3. Nominees shall be asked to accept or reject corresponding nominations.

5.1.6.4. Rejections with valid reasons shall be called for each nomination.

5.1.6.5. Members can be nominated and accept nomination in absentia using any credible communication technique

10.4.5.1.7. Vote casting.

5.1.7.1. There shall be twelve (12) leadership positions for INanoWS POST. The vote casting shall follow the numerical order outlined in 6.1.1 to 6.1.10.

5.1.7.2. The numerical order followed in 5.1.7.2, Shall in turn represent seniority order.

5.1.8. Electing or voting for candidates to INANOWS POST leadership positions.

5.1.8.1. Voting shall be per position in the order stipulated in 6.1.1 to 6.1.10.

5.1.8.2. For any candidate to be elected as Chairperson s/he should have been a member fulfilling section 5.1.1.2 and 5.1.1.3 for at least five (5) months.

5.1.8.3. For any candidate to be elected as secretary or finance minister s/he should have been a member fulfilling section 5.1.1.2 and 5.1.1.3 for at least three (3) months.

5.1.8.4. Elected leadership office tenure shall be twelve (12) months period.

5.1.8.5. There will be a minimum of two (2) weeks and maximum of not more than two (2) months handing over period.

5.2. Unusual voting circumstances.

- 5.2.1. The newly elected chairperson shall cast a deciding vote in cases of a tie for either one or both deputy chairperson and secretary.
- 5.2.2. All other ties shall be subjected to the vote by the members who were newly elected before the position involving a tie vote.
- 5.2.3. Chairperson shall have a casting vote for all ties arising in 5.2.2 except in situations which involve section 5.2.5
- 5.2.4. If only one candidate is nominated for one of the leadership positions mentioned in 6.1.1 to 6.1.10 then 30 % majority of available voting members need to vote for the candidate, if threshold is not met, then 5.2.3 provisions should prevail.
- 5.2.5. If a tie arise after exercising 5.2.2 for provisions of section 6.1.10 then the newly voted Secretary shall have a casting vote.

Section 6

6.1. Duties and responsibilities

6.1.1. Duties and responsibilities of INANOWS POST in general

- 6.1.1.1. The INANOWS POST shall:-
- 6.1.1.2. Have rights to amend the constitution every two years.
- 6.1.1.3. Have power to adopt the omissions, additions, alterations, changes and in puts made to the constitution at the constitutional summit.
- 6.1.1.4. Have the powers to raise a motion of no confident to any underperforming INANOWS POST student leader.
- 6.1.1.5. Be the superior decision-making student body of all Nano POST related matters.
- 6.1.1.6. In special, its superiority/inferiority shall be relative to university policies, however, this shall not mean that any none student member or body shall contribute nor make decisions on behalf of the Nano POST.

6.2. The INANOWS POST committee shall be composed of the following eleven (11) members mentioned in order of their seniority.

- 6.1.1. Chairperson.
- 6.1.2. Deputy – chairperson.
- 6.1.3. Secretary.
- 6.1.4. Deputy – secretary.
- 6.1.5. Finance head.
- 6.1.6. Deputy head of finance
- 6.1.7. Project manager.
- 6.1.8. Deputy project manager.
- 6.1.9. Three (3) additional members.

6.2. Duties and responsibilities of INANOWS POST members

6.2.1. The Chairperson shall:-

- 6.2.1.1. Display good and quality leadership and thereby set an example of how all committee members must carry themselves throughout their tenure.
- 6.2.1.2. unwaveringly represent INANOWS POST with dignity, hence have rights to serve and represent Nano POST as and when the need arises in our subcommittees and other official meetings
- 6.2.1.3. Ensure maximum interaction between decision-making structure, entities and personnel on behalf and for the benefit of nano-body.
- 6.2.1.4. Delegate a member of INANOWS POST to fulfil his role where and when need arise.
- 6.2.1.5. Chair all INANOWS POST meetings or in case of his/her absence; delegate his leading role to a senior INANOWS POST member to carry-out his duties, starting with the Deputy- chairperson.
- 6.2.1.6. In his/her presence delegate another senior member to preside over the INANOWS POST meetings only under valid reasons such as health prescriptions and topic specificity etc.
- 6.2.1.7. Present mid-term report and end of tenure or Annual leadership report to INANOWS POST.

- 6.2.1.8. Continuous inform the INANOWS POST of any challenges arising towards students.
- 6.2.1.9. Together with other delegated INANOWS POST members, represent INANOWS POST at all official and recommended platforms of the university and department stakeholders.
- 6.2.1.10. Act as the first signatory of INANOWS POST.
- 6.2.1.11. Act as the third and last signatory of the INANOWS POST financial transactions.
- 6.2.1.12. speak and give opening remarks on behalf of nano body for nano students attention requiring issues and meetings.
- 6.2.1.13. Monitor and enforce professionalism and accountability of all INANOWS POST members.
- 6.2.1.14. Enforce work ethics, discipline and academic excellence for all INANOWS POST.
- 6.2.1.15. Appoint special committee lead by deputy chairperson to research and make recommendations on all allegations of bad practise made against INANOWS POST members other than the deputy chairperson.
- 6.2.1.16. Sign (approve or disapprove or amend) minutes of all INANOWS POST meetings before the next INANOWS POST or INANOWS POST meeting.
- 6.2.1.17. Presides on finalisation of INANOWS POST general meeting and AGM date.
- 6.2.1.18. Carry out a casting vote in all ties arising during INANOWS POST meeting.
- 6.2.1.19. Resolve all disputes and special challenges arising in any meeting by exercising his/er own discretion as final recommendations, within the reasonable logic.

6.2.2. *The Deputy Chairperson shall:-*

- 6.2.2.1. Perform all duties as designated by the chairperson
- 6.2.2.2. Act as chairperson in the absence of the chairperson in all meetings.
- 6.2.2.3. Monitor, evaluate and interrogate the progress of all activities established under INANOWS POST.
- 6.2.2.4. In consultation with the chairperson and project officers negotiate collaborations for commINSTITUTEy outreach programs and research site visits.
- 6.2.2.5. Consult the chairperson before and after engaging with development stakeholders.
- 6.2.2.6. Head the disciplinary committee of INANOWS POST.
- 6.2.2.7. Serve as the intermediate for INANOWS POST in all issue pertaining to legal wing.
- 6.2.2.8. Head the constitutional matters and amendments.

- 6.2.2.9. Oversee the completion and challenge resolutions of all projects and pending issues.

6.2.3. *The Secretary- General shall:-*

- 6.2.3.1. Serve as chief administrator of INANOWS POST.
- 6.2.3.2. Carry-out all correspondence of the INANOWS POST and keep all copies as record.
- 6.2.3.3. “Hand in hand” with deputy secretary draft all notices, appointment letters and meeting minutes on behalf of INANOWS POST.
- 6.2.3.4. Together with the Chairperson, deputy chairperson and the deputy secretary, serve as the INANOWS POST administrative work signatories, except finances.
- 6.2.3.5. Carry extended powers to sign on behalf of Chairperson on organisational issues and where necessary consult with the chairperson and the deputy chairprson.
- 6.2.3.6. Head the INANOWS POST coordinators team in all INANOWS POST general activities.
- 6.2.3.7. Delegate some duties to the deputy secretary and additional members.
- 6.2.3.8. Draw the annual strategic work plan to be presented by the chairperson on behalf of INANOWS POST on the first general mass meeting after the meeting that lead to elections.
- 6.2.3.9. Constantly and consistently present the status of the INanoWS POST reports.
- 6.2.3.10. Delegate committee members to deal with transportation and other one or two-day processes.
- 6.2.3.11. Promote capacity building for leadership purposes.
- 6.2.3.12. Take minutes of all committee meetings

6.2.4. *Deputy Secretary shall:-*

- 6.2.4.1. Act as the Secretary in the absence of the Secretary.
- 6.2.4.2. Assist the secretary with all administrative work and records filling.
- 6.2.4.3. Carry-out all duties as delegated by the Secretary.
- 6.2.4.4. Conduct benchmark for administrative and leadership purposes.
- 6.2.4.5. Take minutes of all general meetings
- 6.2.4.6. Together with project officers, head and plan projects and campaigns.
- 6.2.4.7. Under designation by the secretary, be on the look-out for possible long and short-term job opportINSTITUTEies, bursary and students placement.

6.2.4.8. Report all developments of progress and/or failure to the secretary before inanows post/INANOWS POST meetings according to the agreement date handed in line with the provisions of section 2.2.3.6 and 2.2.4.3.

6.2.5. Finance minister shall:-

6.2.5.1. Chair all financial related matters of INANOWS POST.

6.2.5.2. Keep record of all financial accounts.

6.2.5.3. Be responsible for all NRF and abroad students related problems, together with the chairperson and deputy-chairperson.

6.2.5.4. Act as chief financial signatory, and shall be deputized by both the chairperson and the deputy-finance officer of INANOWS POST.

6.2.5.5. Provide annual or end of tenure financial reports to the INANOWS POST meetings.

6.2.5.6. Act as chief fundraising officer on behalf of INANOWS POST and financial conflicts adjudicator.

6.2.5.7. Work closely with deputy secretary and project officers in issues related to transportation.

6.2.5.8. Chair the financial standing committee.

6.2.5.9. Monitor and keep records of all financial transactions.

6.2.5.10. Liaise with financial institutions for funding and resource donations mechanisms.

6.2.5.11. Orientate new members on how finances of the INSTITUTE are addressed as far as the students are concerned.

6.2.6. Additional member; Education portfolio: -

6.2.6.1. Organise, Chair and facilitate the standing committee of education.

6.2.6.2. Promote and coordinate academic excellence.

6.2.6.3. Screen and report health and safety measures in our laboratories and work space.

6.2.6.4. Ensure that all protocols related to orientation, registration and graduations are being followed.

6.2.6.5. Work closely with the administration departments and personnel.

6.2.6.6. Ensure that food all students are treated equally, fairly and with dignity in all our laboratories and learning resources or environment.

6.2.6.7. Promote research clubs and interdisciplinary presentations amongst students.

- 6.2.6.8. Inform students of any financial and research opportunities available on monthly bases.
- 6.2.6.9. Help in integration of academic skills and talents at industrial level.
- 6.2.6.10. Organise field trips and career exhibitions aimed at bringing awareness in the diversity of talent streams and careers available to students.
- 6.2.6.11. Continuously brief the secretary and copy the chairperson in all his reports of educational progress.
- 6.2.6.12. Initiate and sustain both competitive and extra research programs.

6.2.7. Additional members; group coordinators shall:-

- 6.2.8. Have the chief coordinator amongst their team.
- 6.2.9. Chair and account for all correspondence within various groups existing in our institute/INSTITUTE.
- 6.2.9.1. Liaise with representative of various groups.
- 6.2.9.2. Implement and continuously research on various strategic mechanisms necessary to improve and sustain the coherence of the students' body composition.
- 6.2.10. Initiate and organise events and recreational activities.
- 6.2.11. Report to the deputy secretary of INANOWS POST.
- 6.2.12. Together with the secretariat office be responsible for organizing all INANOWS POST meetings and functions.
- 6.2.13. Convey, communicate and translate crucial information of the INANOWS POST to students within their group.
- 6.2.14. Facilitate proper correspondence between INANOWS POST and students' groups.
- 6.2.15. Assist the chairperson in sending all notices meant for INANOWS POST members.
- 6.2.16. Constitute the INANOWS POST.
- 6.2.17. Promote programs that cater for participation of people with differential abilities.
- 6.2.18. Promote versatility, variety and diversity in culture, recreation and help foreign based students and international students.
- 6.2.19. Assemble a team that will formulate a year recreation program, including motto and department song or poem.
- 6.2.20. Together with finance officer and deputy chairperson search for sponsorships and professional scouts.
- 6.2.21. Plan and implement annual cultural and heritage events.

6.2.22. Inform the chairperson about any changes constituting the group membership.

Section 7

7.1. Meetings and Gatherings

7.1.1. INANOWS POST meetings.

7.1.2. INANOWS POST meetings shall be chaired by the chairperson.

7.1.3. The secretary shall take all minutes of INANOWS POST meetings.

7.1.4. INANOWS POST meetings shall be official only if 3 of the top 6 are available and the total attendants are 50 % of the INANOWS POST.

7.1.5. Shall be the highest consultation source for all INANOWS POST decisions.

7.2. INANOWS POST meetings.

7.2.1. The INANOWS POST meetings shall be held atleast once a month.

7.2.2. The INANOWS POST meetings shall be organised by the designated INANOWS POST members.

7.2.3. General members shall organise INANOWS POST gathering iff INANOWS POST is fully dysfunctional.

7.2.4. The INANOWS POST meetings shall be the primary consultative pillars to decisive correspondence and shall be the authorized platform for constructive challenges and robust debates.

7.2.5. The INANOWS POST meetings shall be open to anyone who exercise silence participation, subject to constitution.

7.2.6. The INANOWS POST meetings' active participation of members of the public shall not in any way infringe on the provisions of this constitution, otherwise such active participation shall be kept at halt or terminated indefinitely.

7.2.7. Shall be directed by the assigned INANOWS POST members as informed by INANOWS POST resolutions.

7.2.8. Shall constitute the highest decision making body on day to day issues.

7.2.9. Shall be the main source of accountability of all INANOWS POST members.

7.2.10. All INANOWS POST meetings lawfully organised by INANOWS POST shall not be subject to any quorum satisfactory regulations unless such meetings involves voting of members.

- 7.2.11. Shall have all its agenda items and standing rules announced and adopted before the proceedings of each meeting.
- 7.2.12. All minutes of the recognized INANOWS POST meetings shall be recorded by secretary general, subject to authorization by the Chair-person of INANOWS POST.
- 7.2.13. All INANOWS POST meetings are to be convened in and around Gauteng province except policy meeting and constitutional summit which can be held at Mohokone Village or other designated areas for convenience of the activity to be undertaken.

Section 8

8.1. Proposed policy on Development trust

8.1.1. Trust

- 8.1.1.1. The trust shall bear the full name “Tsa Meetse le Technology” and Development Trust”
- 8.1.1.2. The trust shall be the abbreviation “TMT”
- 8.1.1.3. The headquarters of this trust shall be in Florida, Gauteng Province, South Africa.

8.1.2. Objectives of the trust.

- 8.1.2.1. To provide financial assistance, as and when the INanoWS community development programs demands
- 8.1.2.2. To provide financial assistance for burial of members covered under the funeral clause (s) as outlined under the funeral section of this founding document highlighted in a separate document (book) of INANOWS POST.
- 8.1.2.3. To serve as source of funds meant for purchasing, selling and leasing of immovable property.

8.1.3. Management of the trust.

- 8.1.3.1. The executive committee of the trust shall be all members in section 2.3.
- 8.1.3.2. “TMT” shall have two (2) INANOWS POST members and (one) 1 INANOWS POST general member as signatories.
- 8.1.3.3. The Minister of Finance shall be a compulsory chief’s signatory of “TMT”
- 8.1.3.3.1. The “TMT” signatories shall:-

- 8.1.3.3.2. Ensure smooth running of the trust
- 8.1.3.3.3. Take responsibility for all issues related to the trust
- 8.1.3.3.4. Make record of all transactions aligned with the trust
- 8.1.3.3.5. Manage the day to day running of the trust.
- 8.1.3.3.6. Recruit funders to grow the strength of the trust on behalf of INANOWS POST.
- 8.1.3.3.7. Report and refer unresolved matters to the INANOWS POST meetings.
- 8.1.3.3.8. The signatories shall hold meetings to draft a trust report to be sent to the INANOWS POST by the chief signatory of the trust.
- 8.1.3.4. The trust shall be annually audited on soon after each year end closing date.
- 8.1.3.5. The trust shall yearly close on every first Sunday after the 31st of December.

8.1.4. Dissolution or Liquidation of the trust.

- 8.1.4. The trust shall remain active unless deemed otherwise fit for inactivation by the INANOWS POST members at the meeting attended by atleast 75 % of overall members in good standing.
- 8.1.5. The INANOWS POST may under the instructions of INANOWS POST annual resolutions make recommendation for “MDT” dissolution only if there was an agreement by the members present at the AGM.
- 8.1.6. The trust may be dissolved if the INANOWS POST goes insolvent or terminate its existence.
- 8.1.7. All constitutional procedures accepted and recommended by the RSA Trust Funding dissolution shall be observed.

8.1.7.1. The above refer but not limited to:

- 8.1.7.1.1. Submission of the certificate of registration to the registrar of trusts for cancellation.
- 8.1.7.1.2. Discharging all debts and liabilities legally incurred on behalf of the trust and donating the remaining to the approved charity organisation (s) registered in RSA.
- 8.1.7.1.3. A certificate of dissolution shall be given within seven (7) days of the dissolution to the registrar of trust.

8.2. Amendments of the constitution and trust policies.

- 8.2.1. All constitutional amendments and alteration to any part of this constitution of the related founding documents thereof shall be made at the annual constitutional or policy summit.
- 8.2.2. In case (s) of the amendments being related to the “MCT”, such changes shall not come into effect until they are sanctioned by the registrar of trust.
- 8.2.3. All amendments made to any part of this constitution and its co-founding documents shall only come into effect a year after they have been indorsed.

Section 9

10.5.9.1. INANOWS POST subcommittees

9.1.1. Names

- 9.1.1.1. Education subcommittee
- 9.1.1.2. Sport subcommittee
- 9.1.1.3. Finance subcommittee
- 9.1.1.4. Land Subcommittee
- 9.1.1.5. Disciplinary committee

9.1.2. Subcommittee composition

- 9.1.2.1. Head of departments as chairpersons of corresponding subcommittee
- 9.1.2.2. Deputy
- 9.1.2.3. Secretary
- 9.1.2.4. Publicity officer
- 9.1.2.5. Two additional members per committee

9.2. Duties of subcommittees

9.2.1. Subcommittee of Land:-

- 9.2.1.1. Make all necessary land claims research
- 9.2.1.2. Gather information related to land utilization
- 9.2.1.3. Monitor land allocation policies and protocols
- 9.2.1.4. Make proposals to INANOWS POST regarding effective land utilizations
- 9.2.1.5. Liaise with the relevant government departments dealing with land issue.
- 9.2.1.6. Make land recommendations to INANOWS POST

9.2.2. Subcommittee of Finance:-

- 9.2.2.1. Research on channels leading to a sound financial account.
- 9.2.2.2. Make financial recommendations of how to effectively execute INANOWS POST activities at minimal cost.
- 9.2.2.3. Bench mark marketing and funds request skills
- 9.2.2.4. Make proposals to INANOWS POST regarding maintaining a sound budget
- 9.2.2.5. Liaise with government and private sector for fund accumulation.
- 9.2.2.6. Make financial recommendations to INANOWS POST
- 9.2.2.7. Research and monitor INANOWS POST cash flows then provide statistical, graphical or mathematical recommendations

9.2.3. Subcommittee of Education:-

- 9.2.3.1. Research on cutting edge teaching and learning technics
- 9.2.3.2. Make recommendations to the INANOWS POST
- 9.2.3.3. Make proposals on strategies and channels necessary to advance education system by promoting academic excellency
- 9.2.3.4. Monitor the progress of our learners and level of education system
- 9.2.3.5. Provide a full report to INANOWS POST on quarterly basis

Section 10

10.6. Code of conduct and disciplinary procedures

Code of Conduct of the INANOWS POST members and sub-structures

The INANOWS POST aims to nurture a non-discriminative, non-monopolistic, democratic society and transform the institute community. The code of conduct of the INANOWS POST is projected to safeguard the adherence of the Constitution by all INANOWS POST members and to also ensure that all INANOWS POST members are accountable and responsible for fulfilling all their daily responsibilities. All INANOWS POST members are severally and collectively responsible to ensuring the success of INANOWS POST aims and objectives. Timeous information sharing and distribution is an essential pillar of success for INANOWS POST programs, henceforth needs to be observed at all times by all INANOWS POST members.

- 10.6.1. All INANOWS POST members shall be expected to the INANOWS POST principles outlined in this constitution.
- 10.6.2. INANOWS POST members shall maintain display clinical level of discipline and professionalism.
- 10.6.3. The Higher education rules and regulations shall where applicable be synonymously observed by all members of the INANOWS POST.
- 10.6.4. The decisions of INANOWS POST general meetings shall supersede all the resolutions taken by other members of substructure.
- 10.6.5. All members are expected to respect and implement the decision and resolutions taken by the INANOWS POST mass meetings.
- 10.6.6. Members shall not in any way or means display unethical behaviour that seeks to bring the INANOWS POST into disrepute.
- 10.6.7. Members shall not tarnish the integrity of the INANOWS POST, be it in public or private eye.
- 10.6.8. Seniority shall be endorsed by all members in according to the hierarchical structure outlined in this constitution.
- 10.6.9. All members shall not directly or indirectly play in any action that influence or may influence disruption of any INANOWS POST meetings or programs.
- 10.6.10. All members serving in INANOWS POST and INANOWS POST substructures shall maintain healthy, transparent and professional relationships with their colleagues.

10.6.11. Absenteeism from four consecutive meetings without a notice or valid reason acceptable to the INANOWS POST shall constitute misconduct subjective to disciplinary remediation.

10.7.Violation of code of conduct

10.7.1. Misconduct herein refers as defined in definitions section, to any member found guilty of violating INANOWS POST code of conduct or putting the organisation into disrepute or tarnishing its name or threatening its healthy and integrity existence shall be judged to have committed a violation of the Code of Conduct.

10.8.Remedial procedures for code of conduct violation

10.8.1. The disciplinary committee shall be the only point of member (s) hearing for any misconducts outlined in the misconduct clause of this constitution.

10.8.2. The committee shall set up a hearing of first instance within one month from the time of the misconduct report submission to the committee.

10.8.3. The letter stating all charges faced by the member in question, the disciplinary hearing place and date shall be handed to the member within five (days) from the date of misconduct report acceptance by the INANOWS POST disciplinary committee.

10.8.4. The disciplinary committee shall take a decision (6) one month.

10.8.5. Unless the INANOWS POST disciplinary committee recommended member (s) suspension pending investigations, the member (s) facing misconduct charges shall be eligible to full participation in all INANOWS POST activities until they are found guilty of misconduct and remedial actions are concisely stated to them in writing.

10.8.6. Any member facing misconduct charges may or may not be suspended from executing his/her official duties, pending the outcome of a sitting of the INANOWS POST disciplinary committee within five (5) weeks from the date of the misconduct case report. All suspensions shall be subject to consultation with INANOWS POST committee, INANOWS POST chairperson, Secretary and Spokesperson.

10.8.7. The decision to suspend a member of the INANOWS POST and investigate shall solely lie in the hands of the entire INANOWS POST structure through mass engagements after a recommendation from the INANOWS POST disciplinary committee.

10.8.8. If the member's continued occupation of a position in INANOWS POST structure compromises the integrity of INANOWS POST owing to the member being found guilty of criminal activities in a court of law that somehow impound negatively in his responsibilities within the INANOWS POST position scope shall be stripped of his/er position in INANOWS POST until it's reasonable to allow them to contest or occupy INANOWS POST positions again.

10.9.Plausible measures for imposing measures as recommended by INANOWS POST committee are:-

10.9.1. Verbal and/or Written warning

10.9.2. Performance of tasks as assigned by the INANOWS POST.

10.9.3. Demand for a written apology in a manner deemed fit as per INANOWS POST disciplinary committee

10.9.4. Disqualification from holding any INANOWS POST position for a reasonable time in conjunction with the nature and magnitude of the misconduct.

10.9.5. Suspension for a period, from executing particular set of activities or but there shall be no temporary or permanent baring from entire participation on any INANOWS POST activities

10.9.6. Expulsion from INANOWS POST – this remedial act should be the last resort where all other possible remediation have failed or are considered inadequate and it should be necessitated by fulfilments of 11.1.6.

10.10. Disciplinary Committee Composition

10.10.1. *The disciplinary committee shall be composed of:-*

10.10.1.1. The deputy chairperson of INANOWS POST who will also head the committee.

10.10.1.1.1. One more male and female member as designated from Top (6) of INANOWS POST by INANOWS POST Committee at the beginning of its term of office.

10.10.1.2. Four (3) more students' members except those from the INANOWS POST top six (6) office bearers but shall be within the INANOWS POST committee of 11 members in total.

- 10.10.1.2.1. Five (5) more members as elected from the general membership during the INANOWS POST meetings prior the disciplinary hearings.
- 10.10.1.2.2. The term of office shall be synonymous to the term of office of INANOWS POST under which the Disciplinary committee was constituted term of office.
- 10.10.1.2.3. The INanoWS POSTDC shall be composed of 11 members in total, with gender balance of no more-than 50% +1 member or no less than 50%-1 member.
- 10.10.1.2.4. **It shall remain the role of all successive INANOWS POST's to strive in ensuring that lawyers, psychologists, social workers and remedial related professionals infiltrate this committee in future for fair procedures and processes to unfold.**

Section 11

10.11. 11.1. Procedures and methods for quarrels, disputes and appeals

- 11.1.1. Any student member of INanoWS POST whom remains unsatisfied with an undertaken decision may send their grievances to INANOWS POST who would then set-up an appointment in the next INanoWS POST general fortnight meetings.
- 11.1.2. All appeals, shall be handled by the deputy Chairperson, in case wherein the deputy chairperson is compromised or conflicted, the Deputy secretary or any other office bearer elected by the committee shall head the disciplinary hearing of the appeals.
- 11.1.3. All student body members(s) facing or found guilty of misconduct of a given offence have the right of appeal to INANOWS POST.
- 11.1.4. All decision taken for or against the students, be it a general position or leadership portfolio or official position holder, will only affects such student in so far as their student body membership is concerned and never in their academic registrations.
- 11.1.5. Unless considered irrational by INANOWS POST, majority decision shall supersede that of minority.
- 11.1.6. No student shall be expelled from the student body by the student body of any other organisation unless they are either (a), expelled by the University or (b) no-longer forming part of the INanoWS research registered students.

End